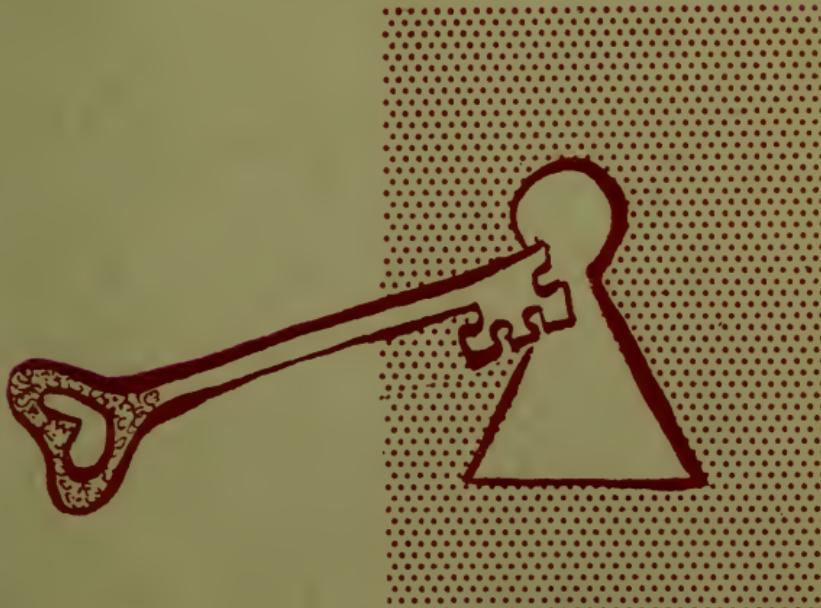


# Information Please !





# INFORMATION PLEASE!

The Organization and  
Official Regulations of the  
Associated Women Students

1955 - 56

Published for Women Students  
of the  
University of Maryland

Edited by Barbara Dodd



Digitized by the Internet Archive  
in 2010 with funding from  
Lyrasis Members and Sloan Foundation

# Welcome!

**Welcome to the** University of Maryland Campus.  
We're glad that you have chosen Maryland to spend  
your college years.

As new members of the Associated Women Students you'll find that the AWS program will play a vital role in your college experience. We hope you will take an active interest in AWS. Your participation in the AWS program will help us reach our aim to help you grow academically, socially, and culturally.

Best wishes for a successful year!

**Anna Karavangelous**  
*AWS President*

# A W S

The Associated Women Students is your student government. Every woman on the Maryland campus is a member of AWS. As the governing body for women students, AWS sets up and enforces standards of conduct and residence rules, sponsors cultural and social activities, and coordinates the women's activities on campus.

A great deal of the AWS work is carried out through committees, and this is where you can take an active part in your government. There are opportunities for women students to ply their various talents on AWS committees such as Cultural, Social, Dormitory Big Sister, Publicity and Publications, and Constitution committees.

Any woman student may become an active member of AWS by visiting the AWS office in the Student Union Building on any week-day afternoon for further information or application blanks for AWS positions, or by contacting Anna Karavangelos, AWS president.

## AWS Officers

President .....	Anna Karavangelos
Vice President .....	Pat Callahan
Secretary .....	Barbara Rothman
Treasurer .....	Judy Spencer
Judicial Board Chairman .....	Gretchen Glick
Academic Board Chairman .....	Dorothy Williams

## **Dormitory Presidents**

Anne Arundel Hall .....	Evelyn Horsey
Carroll Hall .....	Jan Althouse
Caroline Hall .....	Stacy Carlos
Queen Anne's Hall .....	Billie Lore
Somerset .....	Edith Shaffer
St. Mary's Hall .....	Pat McGrath
Wicomico .....	Genevieve Mumford

## **The Executive Council**

The Executive Council is the administrative body of AWS. It discusses and acts upon all problems affecting the welfare of women students. All of the official legislation of AWS is transacted in the Executive Council. The three subdivisions of the council are the Residence Council, the campus Judicial Board and the Academic Board.

Membership on the Executive Council consists of the . . .

AWS Officers

Chairman of the Judicial Board

Chairman of the Academic Board

Dormitory Presidents

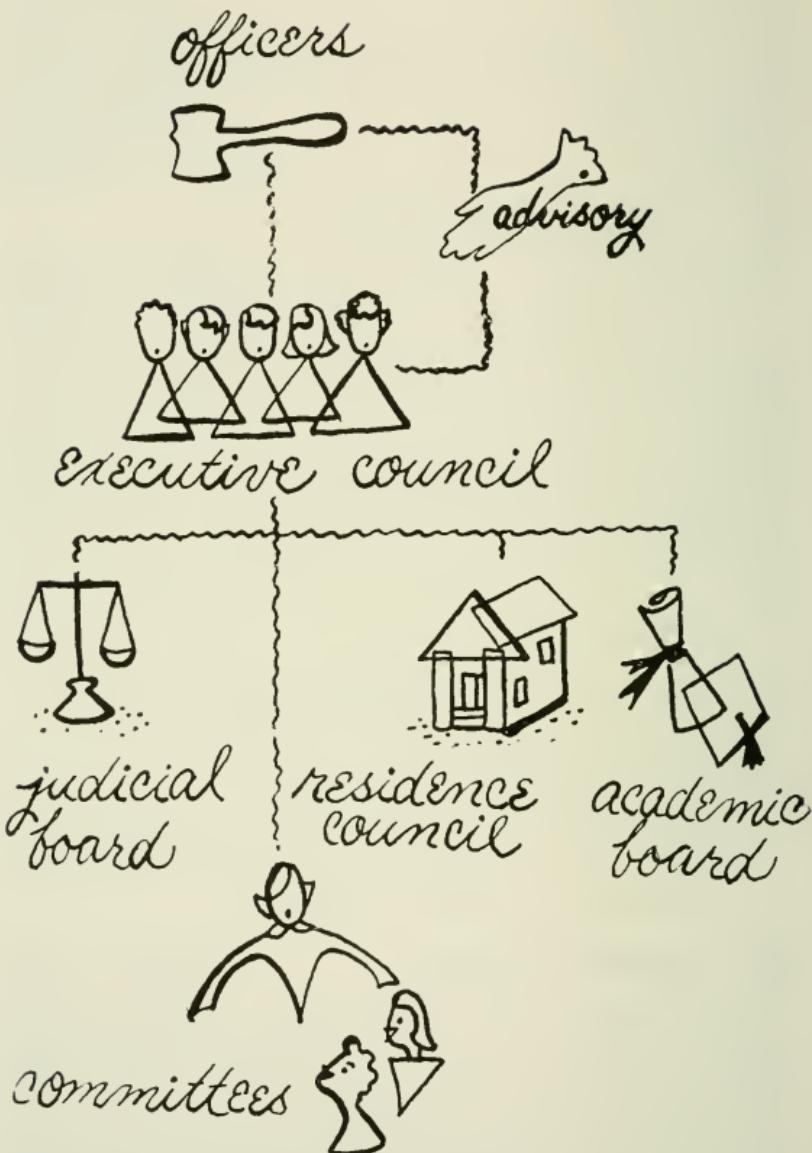
Representatives of each class

Representatives of the Daydodgers Student Association, the International Club, and the Independent Students Association

## **The Judicial Board**

The Campus Judicial Board has jurisdiction over all violations of women's regulations. The Board has the power to review and set aside decisions of the residence judicial boards and to act as an appeals board for students not satisfied with a dormitory or sorority board decision. However, extreme

## AWS Organization



violations of University rules and those which need immediate consideration are referred to the Dean of Women.

The chairman of the Board is elected at a joint meeting of the incoming and outgoing members. The Board membership is composed of seven dormitory judicial board chairmen and two rotating sorority judicial chairmen.

## **The Academic Board**

The Academic Board's purposes are to encourage good scholarship and to improve faculty-student relations. The Board is composed of the dormitory academic chairmen and the Panhellenic scholarship chairman.

The purposes of the board are carried out through sponsorship of the Dormitory Scholarship Cup, which is given to the dormitory group with the highest scholastic average, by aiding freshmen to adapt to college studies, by presentation of Student-Faculty Coffee Hours, through handling of tutoring arrangements in women's residences, and by publicizing job placement forums.

## **The Residence Council**

The Residence Council discusses and acts upon all proposed changes in house rules affecting sorority residences. It is the liaison between the AWS Executive Council and sorority residences. Changes in house rules may be suggested by individuals or groups of students, house directors, or the Dean of Women's staff.

The Executive Council and the judicial chairmen of all sorority and off-campus residences are members of the Residence Council.

## **Dormitory Government**

Each dormitory has a council consisting of a president, vice president, secretary, treasurer, and chairmen of the judicial, academic, orientation, and social committees plus four class representatives. The house director is the council advisor.

These councils are the administrative bodies for on-campus residences for women. Each council supervises the conduct and scholarship within its dormitory and promotes extra-curricular activities among its students.

The officers and class representatives are elected by a majority vote of the residents. The freshman representative is elected in the fall. The chairman and members of the committees are appointed by a committee composed of the new officers, the incoming and retiring presidents and the house director from applications entered by interested students.

## **Sorority Residence Councils**

Each sorority has a residence council composed of the president, house president, and house director. The duties and powers of each sorority residence council are similar to those of the dormitory councils.

## **The Advisory Board**

The AWS Advisory Board is composed of members of the Dean of Women's staff.

our

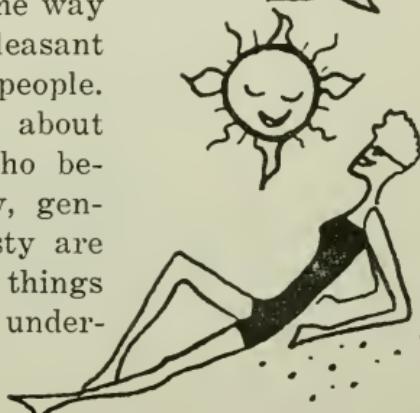
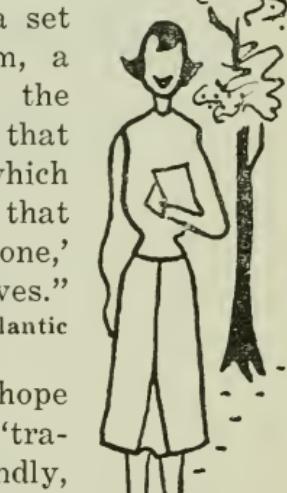
## "Traditional Norm"



"I suppose there is in every art, as there is in every society, not exactly a set of fixed rules but a traditional norm, a way of living and behaving, which the Greeks might call Themis—the thing that is expected, that is always done, and which implies of course a number of things that are not Themis, that are simply 'not done,' at least by people who behave themselves."

(Gilbert Murray, "Are Our Pearls Real? The Atlantic Monthly, June 1955.)

We at the University of Maryland hope that our students will acquire this "traditional norm" which for us is a kindly, gracious way of living. No set of rules can cover a philosophy of life, although these rules are designed to point the way to considerate, sane, and pleasant relationships with other people. However, anyone who cares about being a fine person, and who believes that poise, generosity, gentleness, integrity, and honesty are among the most important things in life, will find it easy to under-



stand and keep our rules. Mature self-discipline is a wonderful aid to happiness, paradoxical as that may seem.

We sincerely trust that your experience at Maryland will be a challenge to your intellect and an opportunity to grow in wisdom and charm. The best of luck to you all!

**Julia Billings**  
*Student Government  
Advisor*

# official A W S rules

## I. SIGNING OUT AND IN

A. **Definition:** Signing out and in consists of recording required information on individual forms at the residence desk upon departure from the campus at any time and from the residence after 8 p.m. and upon return.

B. "**Campus:**" This means the area including the University buildings and grounds, sorority and fraternity houses, and the College Park commercial district.

### C. Procedure:

1. Each student must PERSONALLY sign herself out and in.
2. The following minimum information must be included:
  - a. Time of departure (**according to**

- the official dormitory clock)
  - b. Expected return (usually 10:30 p.m. or 12:45 a.m.)
  - c. Destination (address and telephone, if known)
  - d. With whom and how (indicate LAST name)
  - e. Exact time in (according to the official dormitory clock)
3. Move red tab accordingly:
    - a. Tab at extreme right indicates that the student is in residence.
    - b. Tab at extreme left indicates an overnight, weekend, or vacation leave.
    - c. Tab at middle indicates that the student will return before closing hour that evening.
  4. Women students cannot leave the dormitory after 10:30 p.m. Sunday, Tuesday, Wednesday, Thursday; and after 11:45 p.m. on Friday and Saturday.
- D. Each woman is on her honor to sign out correctly, to obey the University and state regulations which apply to conduct even if signed out for the weekend, and to behave with consideration and politeness to her hostess. It is essential for us to know where she is in case of emergency.

## II. SPECIAL SIGN OUTS

- A. **Phoning In:** When away from her residence, a student may be signed out by

the desk supervisor or house director if she phones her request BEFORE 8 p.m.

## B. Changes in Sign Outs



Women signed out for 10:30 p.m. or 12:45 a.m. who wish to change it must do so before 10:30 p.m. on Sunday, Tuesday, Wednesday, and Thursday; and 11:45 p.m. on Friday and Saturday.

## III. CLOSING HOURS

A. The front door is locked and the dormitory is officially closed at the following hours:

1. Monday—10 p.m.
2. Tuesday thru Thursday—12:45 a.m.
3. Friday and Saturday—1 a.m.
4. Sunday—12:45 a.m.

B. **Return after closing hours:** In emergency cases when delayed or unable to return before the dormitory closing hour a student must call her director and also notify the campus police. From 10:30 p.m. all calls to the University go

through the campus police. If a student does not return to the dormitory her parents and the campus police are notified at once; a call will help to avoid much worry and confusion.

## **IV. LATENESSES**

- A. Definition:** A student who returns to the dormitory after the expected time of return that she has recorded on her card is considered late.
- B. Procedure:** All latenesses of less than thirty minutes are reported by the desk worker to the dormitory judicial board. All unexcused latenesses of more than thirty minutes are referred by them to the campus judicial board.
- C. Penalties:** Penalties vary with circumstance but generally consist of revoking 10:30's or late leaves, assigning approved odd jobs in the dormitory or "campusing."
  - 1. Campus:** A campus may be defined as:
    - a. **Residence Campus** — confinement to residence after 7 p.m. with no callers permitted.
    - b. **Room Campus** — confinement to residence room after 7 p.m. with no phone calls or visitors in lobby or room permitted.
    - c. **Sign-in Campus** — student signs in hourly all day when not in class and is confined to room after 7 p.m.

## **V. LEAVES**

### **A. General Leaves:**

1. **Closed night** — All women students must be in their residences by 10 p.m. on Monday nights.
2. **Weekday Leaves**
  - a. All upperclassmen have unlimited 10:30 p.m. leaves on Tuesday, Wednesday, and Thursday.
  - b. Freshmen:
    - 1.) A freshman is allowed two 10:30 p.m. leaves each week Monday through Thursday.
    - 2.) If used on Monday (**closed night**) she must return by 10 p.m., but it will count as a 10:30 p.m. leave.
    - 3.) On the other two nights she must return by 8 p.m.
    - 4.) Freshmen women who make 3.0 average their first semester are granted unlimited 10:30 p.m. leaves during the second semester (**except on Mondays**).
3. **Weekend Leaves**
  - a. Friday and Saturday — All women students may stay out until 1 a.m. Friday and Saturday nights.
  - b. Sunday — All women students may stay out until 10:45 p.m. on Sunday nights.

## B. Late Leaves

1. **Definition:** A "late leave" permits a student to remain out of the residence after 10:30 p.m. but no later than the closing hour unless she is staying away overnight.
2. **Late Leaves by Classification:**
  - a. In addition to 10:30 p.m. leaves, late leaves are granted according to a student's academic classification as listed in the student directory, provided the student has at least a 2.0 average. (Physical education and hygiene credits are not included.)

ACADEMIC STANDING	LATE LEAVES
Freshman—less than 28 credits	5 per semester
Sophomore—28 credits	9 per semester
Junior—58 credits	14 per semester
Senior—88 credits	Unlimited*

\*Without conditions or failures. A senior with less than a 2.0 average will have 14 late leaves per semester.

3. **Appeal:** Appeal may be made to the Academic Board for special circumstances.
4. **Transfer Students:** Transfer students use the academic classification of their previous school until they are officially classified at this University.

## C. Overnight, Weekend, and Holiday Leaves

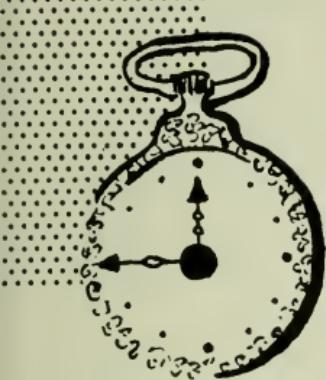
1. **Permission forms:** Overnight leaves are granted only when the "parents' Authorization Form" has been

signed by a woman student's parents and returned to the Dean of Women's office.

2. **Weekday overnights:** Overnight leaves may be taken any night Tuesday through Thursday but not on a closed night. Each weekday overnight is considered a 12:45 late leave.
3. **Weekend leaves:** Weekend leaves may extend from Friday after the last class until Monday before the first class. They are not considered late leaves unless a student returns to her residence on Sunday night after 10:45 p.m. Then she will be charged for a late leave for that evening.
4. **Holiday leaves:** All women have free late leaves on the nights preceding ONE-day holidays and on the nights closing ALL vacation periods.

#### **D. Special Leaves**

1. **Early morning leaves:**
  - a. To leave a residence before 6 a.m. for any reason, a student must secure the permission of the house director at least 12 hours before she signs out.
  - b. She must sign out before the residence closing hour the night before.
2. **11:15 p.m. leaves for University functions:**



- a. All women students are granted free 11:15 leaves for the following University sponsored functions:
  - 1.) Aqualiners Water Show
  - 2.) Band and University Orchestra Concerts
  - 3.) Clef and Key productions
  - 4.) Gymkana Show
  - 5.) Harmony Hall
  - 6.) Infraternity Sing
  - 7.) Interlude
  - 8.) Modern Dance concert
  - 9.) Suburban Symphony concerts
  - 10.) University Theater plays
- b. Leaves are extended until 15 minutes following the finish of the performance if the function runs later than 11:15 p.m.
- c. These are considered 10:30's for freshmen.
3. **Basketball games:**
  - a. 10:15 p.m. leaves are granted for Monday night basketball games.
  - b. This is considered a 10:30 leave for freshmen.
4. **Off - C a m p u s Cultural Activities:**  
Free late leaves may be granted for attendance at off-campus cultural activities (i.e. symphonies, plays) approved by the A.W.S. Executive Council, if the student presents her ticket stub to her House Director. Functions at Constitution Hall, National

Theater, and Arena Stage come in this category.

**5. Special Permissions:**

- a. Late leaves for extra curricular activities, personal necessity or exceptions not covered by these regulations must be secured through the Office of the Dean of Women.
- b. University Theater late leaves are granted only to students with a minimum 2.0 overall average and 2.0 for the preceding semester. The list must be taken by the secretary of University Theater to the office of the Dean of Women at least three days in advance. Free leaves can NEVER be retroactive.

**E. Examination Week Leaves**

1. Overnights during exam week are considered late leaves and may be taken only as allotted.
2. If the examination period includes a Monday, that night is not a "Closed Night" but is considered a regular weekday night.

**F. Registration Week**

1. The dormitory closes at 11 p. m. (no late leaves) until Friday when regular hours begin.
2. Students who wish to go home during this week may do so without using late leaves.

## **VI. QUIET HOURS**

**A. Definition:** Quiet hours are those times set aside in each residence for study or sleeping.

1. Residents keep room doors shut and conversations low.
2. Radios, television, and phonographs must be turned down so as not to be heard in adjacent rooms.
3. Radios should not be played at all after 12 midnight.
4. Typewriters should not be used in sleeping quarters between 12 midnight and 8 a.m.
5. Students may not play the piano during this time.
6. All other unnecessary noise is prohibited.



**B. Time:**

1. **Monday through Friday afternoon:**

7 p.m.—10 p.m.

10:30 p.m.—11:30 a.m.

1:30 p.m.—4:30 p.m.

2. **Saturday and Sunday:** From 11 p.m. the preceding night until noon the following day. Sunday night at 10:45 p.m. to 11:30 a.m. Monday.

**C. After two polite warnings, violations of quiet hours must be reported to the dormitory judicial board for an automatic campus.**

## VII. VISITORS

### A. Women:

1. A woman visitor must announce herself at the reception desk (**and sign the visitor's book before going to her hostess' room**).
2. She must not enter the rooms of residents in the absence of these residents without the house director's permission.
3. She must not use the dormitory facilities unless she is visiting residents who are present at the time of her visit, or unless she has the permission of the house director.

### B. Men:

1. Calling hours for men in dormitory lobby:  
Monday—1 p.m. to 9:45 p.m.  
Tuesday to Thursday—1 p.m. to 10 p.m.  
Friday and Saturday—12 noon to 12:45 p.m.  
Sunday—9 a.m. to 10:30 p.m.
2. Calling hours for men in sororities:  
Monday to Thursday—1 day 4 to 10 p.m.  
                                  1 day 4 to 8 p.m.  
                                  2 days closed to  
                                  men visitors  
Friday and Saturday—12 noon to 12:45 a.m.  
Sunday—                      12 noon to 10:30 p.m.
3. Men callers who arrive at times other than those specified may wait for their dates in the reception hall or lobby (**but no longer than five minutes**) at the discretion of the house director.

## **VIII. OVERNIGHT GUESTS**

### **A. Time:**

1. Guests may be invited on weekends or on a night before a holiday.
2. Other nights require special permission from the house director at least 24 hours in advance.
3. Day students may stay occasionally for some university function, if there is a space available for them, by permission of the House Director.

### **B. Procedure:**

1. Resident secures guest card from house director and returns it filled out together with guest fee 24 hours prior to the guest's arrival.
  - a. The guest fee is 50c per night with an additional 25c charge if dormitory linens are used.
  - b. No guest fee is charged if the guest is a resident of another campus dormitory.
2. When the guest arrives, the hostess introduces her to the house director and shows her how to sign out and in.

### **C. Regulations:**

1. Hostess must be in residence during a guest's stay.
2. The guest will be allowed the same leave permissions as her hostess.
3. The guest must abide by the closing hours and other residence regulations, such as out and in during her stay.
4. The hostess will be responsible for any

infractions of the rules committed by her guest.

- D. **Guests of the University:** Arrangements for guests of the University or guests who stay more than a few days must be made through the office of the Dean of Women.
- E. Guest privileges apply only to personal friends and relatives.

## **IX. SOCIAL EVENTS AT MEN'S RESIDENCES**

### **A. Social Calendar:**

1. Women students may attend only those functions which are registered on the University Social Calendar which is sent to all residences by Friday of each week.
2. Special 2 a.m. leaves are posted on the Social Calendar.

### **B. Visiting Hours at Fraternity Houses and Men's Dorms:**

1. The housemother or an approved chaperone must be present at all times that coeds are in the house. BEFORE A MEMBER MAY BRING A COED TO THE HOUSE, HE MUST OBTAIN PERMISSION FROM THE HOUSEMOTHER.
2. A woman (whether a student or not), escorted by a member, may go to a fraternity house at the following times, provided arrangements have been made in advance with the housemother:

Fridays—4:30 p.m. to 7 p.m.

Saturdays—1 p.m. to 7 p.m.

Sundays—2:30 p.m. to 7 p.m. or in case  
she is invited to dinner—12:30  
to 7 p.m.

These arrangements must not operate so  
as to restrict the housemother completely  
on weekends.

3. Women are permitted to go to fraternity  
houses for the purpose of attending reg-  
istered social events. Social events will  
close by:

12:30 a.m. on Friday night

12:00 a.m. on Saturday night

Desserts on week nights may last until 8  
p.m.

4. Women students may not go to fraternity  
houses during intermission when attending  
campus dances.
5. Close relatives of fraternity members and  
their wives may come to a fraternity house  
for a social visit, which may include lunch  
or dinner, provided that they do not remain  
during study hours which begin at 1:30  
p.m. and at 7:30 p.m.
6. **Women Visitors in Men's Residence:** Wo-  
men are not permitted to visit the men's  
dormitories or rooms except at special  
registered parties in the recreation room  
or living room. Parents and relatives de-  
siring to visit residents of the dormitories  
should call at the dormitory office.

## **X. STANDARDS OF DRESS**

### **A. On Campus:**

1. Shorts, slacks, bermudas, jeans, and other  
sports wear, even when covered by a coat,

are not allowed in the library, dining hall, or anywhere else on campus, except in buildings where active sports are being played.

2. Sports clothes must be covered by a long coat when en route to the gymnasium, tennis courts, or places where they are to be worn. THIS DOES NOT INCLUDE COLLEGE PARK. (**Comment of a visitor: "Who are those peculiar-looking girls!"**)
3. There will be an automatic campus for infractions of this rule.

**B. In residences:**

1. No active sports apparel may be worn in lobbies or reception rooms during men's visiting hours.
2. Bermuda shorts and tailored slacks may be worn in the recreation room if the Executive Council approves.

**C. Sunbathing:**

1. We are not a summer resort, alas. Sunbathing is allowed only in areas set aside for this purpose by the office of the Dean of Women.
2. Dress is in keeping with the usual standards of good taste.

## XI. FIRE DRILLS

A. **Time:** The student Fire Marshall and house director of each residence will be responsible for scheduling and directing one fire drill a month.

B. **Procedure when fire alarm rings:**

Immediately:

1. Pull up shades.
2. Close windows
3. Put on long coats and outdoor shoes.
4. Get a towel.
5. Walk quickly and quietly to assigned exit for roll call and return when signal is given.



## XII. GENERAL REGULATIONS

A. **Entrances & Exits of Residence:** Only entrances and exits specified by the dorm council will be used from 8 p.m. to 8 a.m. All doors except front doors must be kept locked from sundown (but no later than 8 p.m.) until 8 a.m.

**B. Reception Halls and Lobbies of Residences:**

1. **Studying**—Women students may study in the lobby after 12:45 a.m. only with the consent of the House director. Smoking rules will be observed and the room must be kept tidy or the privilege will be withdrawn.
2. **Conduct**—The lobby and recreation room are living rooms and public reception rooms; therefore behavior should be such that it will not be embarrassing to others or prejudicial to oneself. A student is responsible for the conduct of her guests.

**C. Smoking regulations:**

1. Smoking is permitted anywhere in the residence except in the lobby.
2. Smoking is prohibited while walking across campus.

**D. Pets:**

1. Students are not allowed to keep or feed pets of any kind in University residences.
2. Stray animals may not be housed or fed.

**E. Telephone Calls:**

1. Students may not receive phone calls before 8 a.m. or after 10 p.m. on Mondays or after 10:30 p.m. on other week nights and 11 p.m. on weekends.
2. Emergency calls will be transmitted to the residences by the University police who cover the switchboard at other times.
3. Calls must be limited to five minutes.

4. Calls from the dormitory extension phone to other campus extensions may not be made after 4 p.m.

## F. House and Room Regulations:

1. Students must have beds made and rooms in order by 10 a.m. each day for room inspection by the House Director.

### 2. House rules:

- a. A Dormitory House Committee with the House Director may set up rules and enforce those required by the University. These are safety and health regulations for the most part, for example:

- 1.) Food may not be taken from the Dining Hall.
- 2.) Coke bottles must be returned to the cases provided for this purpose.
- 3.) The only electrical appliances allowed in rooms are fans, hair dryers, electric clocks, and radios.
- 4.) After dark when lights are on, shades must be kept drawn in bedrooms.
- 5.) The dormitory is NOT a tenement house! Calling or talking from windows is taboo.

## G. Safety:

1. Students should lock their rooms when away, as the University is not responsible for loss or theft of articles.
2. Women students should not walk alone on campus after dark.

**H. Use of Alcoholic Beverages:** Possession or use of alcoholic beverages, including light wines and beer, is prohibited on the campus or in any fraternity or sorority house or at any function, on or off campus, of any organization recognized by the University as a student organization.

According to Maryland state law it is unlawful to sell or furnish any alcoholic beverages at any time to a minor under twenty-one years of age either for his own use or for the use of any other person. In Prince George's County it is unlawful for any person under the age of twenty-one:

- 1.) To enter the premises of a holder of a Class B Beer, Wine, and Liquor license between the hours of 10 p.m. and 6 a.m. unless in the immediate company of one of his parents, or legal guardian;
- 2.) to enter the premises of the holder of a Class B or Class D Beer or Beer and Light Wine license, except for the purpose of obtaining or consuming food, unless accompanied by a parent or guardian;
- 3.) to purchase alcoholic beverages or misrepresent his age to obtain alcoholic beverages or to have them on or about his person.

(Note: Sections IX and XII E and H are also University regulations.)

# **Index**

AWS Information .....	4
Academic Board .....	7
Advisory Board .....	8
Dormitory Government .....	8
Executive Council .....	5
Judicial Board .....	5
Residence Council .....	7
Sorority Residence Council .....	8
Closing Hours .....	12
Fire Drills .....	24
General Regulations .....	25
Latenesses .....	13
Leaves .....	14
Overnight Guests .....	20
Quiet Hours .....	18
Signing Out and In .....	10
Social Events at Men's Residences .....	22
Special Sign Outs .....	11
Standards of Dress .....	23
"Traditional Norm" .....	9
Visitors .....	19
Welcome .....	4

## **NOTES**

## **NOTES**

## **NOTES**



